

DOCTORS OF BC-WORKSAFEBC PROJECTS AND INNOVATION COMMITTEE

2014 GUIDELINES FOR PROJECT APPLICATIONS

1. Introduction

Under the terms of the 2012 Agreement between the Doctors of BC and the Workers' Compensation Board of BC (WorkSafeBC), the Projects and Innovation Committee will collaboratively identify areas for improving disability management of injured workers. Through a pilot project process, the Projects and Innovation Committee will explore, develop, prototype and implement solutions that are mutually beneficial to WorkSafeBC and physicians.

2. Eligibility

All physicians and employees of either the Doctors of BC or WorkSafeBC may submit project ideas. Physicians can submit either individually, or through a group practice, department, or Doctors of BC section.

3. Criteria

Project ideas should meet at least one of the committee's strategic objectives as follows:

- Improving the quality of care of injured workers (i.e., effectiveness, timeliness, efficiency)
- Improving early return to work outcomes for injured workers
- Maximizing functional abilities for injured workers
- Minimizing disability for injured workers
- Improving administrative processes between physicians and WorkSafeBC for better outcomes

4. Process and Timelines

The Projects and Innovation Committee will conduct the application process in the following three stages.

Stage 1 – Initial Review and Screening	Timeline
All interested applicants must submit an application (see Appendix A) that identifies the following: <ul style="list-style-type: none">• the problem/opportunity that the project addresses;• a project description; and,• intended outcomes.	<u>Submission Deadline: April 18, 2014 at 11:59pm</u>

<p>Projects and Innovation Committee reviews and screens applications. Applicants may be contacted for additional information and clarification.</p> <p>All applicants will receive a response on the status of their applications.</p>	<p>Target: April, 2014</p>
<p>Stage 2 – Business Case Development</p>	
<p>Applications proceeding to Stage 2 will be developed into business cases by the Projects and Innovation Committee staff support, in consultation with the applicant.</p> <p>Business cases will identify the pilot projects':</p> <ul style="list-style-type: none"> • objectives; • scope; • potential benefits; and, • proposed funding. 	<p>Target: May, 2014</p>
<p>Stage 3 – Approval and Implementation</p>	
<p>WorkSafeBC will evaluate the business cases for approval and implementation.</p> <p>Projects and Innovation Committee will announce the pilot projects approved for funding.</p>	<p>Target: June, 2014</p>
<p>Target date of implementation for approved pilot projects.</p>	<p>Target: July, 2014</p>

5. Budget and Use of Funding

Budget for proposals. There is no budget limit for individual pilot projects. WorkSafeBC maintains sole discretion in determining whether pilot project applications are accepted or not for funding and implementation. The number of pilot projects accepted will depend on the total budget of the approved applications and the overall merit of each application.

Physician participation in pilot projects. Where appropriate, WorkSafeBC shall fund physicians participating in the development and implementation of pilot projects either on a sessional or a pilot fee-for-service basis as determined by the Projects and Innovation Committee.

Eligible use of funding. Project funding can be used for the following:

- non-clinical supports (e.g., administrative, project management)
- infrastructure

- allied health professionals
- evaluation
- new fees
- increases in current fees

Project sustainability. If after implementation of the pilot project, the benefits gained through the project are not to the satisfaction of WorkSafeBC, WorkSafeBC is under no obligation to implement further phases following the pilot project.

If WorkSafeBC deems the pilot project successful and desires further implementation, WorkSafeBC shall propose a fee-for-service schedule to the Doctors of BC for negotiations prior to the implementation of the new fee-for-service item if required.

6. Submission and Contact Information

Project applications may be submitted either by email, fax or mail to:

Cindy Myles
115-1665 West Broadway
Vancouver, BC V6J 5A4

F: 604 638 6054
E: cmyles@doctorsofbc.ca

Applicants requiring further information may contact Cindy Myles by phone at 604-638-2834 or by email.

APPENDIX A

2014 PROJECT APPLICATION FORM

Please submit your application by **April 18, 2014 at 11:59pm** by mail, email or fax to:

Cindy Myles
115-1665 West Broadway
Vancouver, BC V6J 5A4

F: 604-638-6054
E: cmyles@doctorsofbc.ca

If you wish to receive a Word version of this form, please contact Cindy Myles by phone at 604-638-2834 or email at cmyles@doctorsofbc.ca.

Contact Information			
Name(s)		Practice specialty	
Practice Address		Profile and/or number of WorkSafe patients you typically treat	
Preferred contact information	Tel:	Submission date	
	Email:		

Problem/Opportunity
<p><i>Please provide a brief description of the problem or opportunity that the project seeks to address.</i></p> <p>Examples include:</p> <ul style="list-style-type: none"> • To improve and expedite management of injured workers. • To expedite treatment and management of injuries by primary care practitioners and specialists. • To improve care for complex patients. • To improve management of work-related mental health issues. • To improve coordination of care between physicians, workers, employers, WorkSafeBC and other healthcare providers. • To improve efficiencies within the case management system. • To improve communication between WorkSafeBC and physicians.

Project Description	
<i>Please provide a brief description of the project, including where possible:</i>	
Objectives	Outlines what the project will accomplish, in clear and measurable terms, within a specified timeframe.
Target patient population	The types and numbers of patients that the project is targeted to.
Target providers	The types and numbers of providers, including employers, who will be involved in the project.
Location	Where the project will be based or managed.
Key activities	Key activities that will be provided to the target patient population.
Tracking & Evaluation	Includes methods for tracking the project's key activities and evaluating the project's outcomes (i.e., changes in target patients and/or providers).

Anticipated resources/costs	May include non-clinical supports (e.g., administrative, project management, allied health professionals, infrastructure, evaluation, new fees, and increases in current fees).
Timeframe	Duration of the project.

Intended Outcomes	
<i>Please describe how the intended outcomes of the project will support the following, where applicable:</i>	
Improving the quality of care of injured workers	Includes improving the effectiveness, timeliness or efficiency of care.
Improving early return to work outcomes for injured workers	Includes decreased time spent away from work and enhanced worker-employer attachment.
Maximizing functional abilities for injured workers	Enhancing workers' physical abilities for performing work-related tasks.
Minimizing disability for injured workers	Minimizing the effect of impairment on workers' ability to complete tasks or duties.
Improving administrative processes between physicians and WorkSafeBC for better outcomes	Includes improving efficiency of the case management system, removal of administrative barriers, and improving electronic or other forms of communication between physicians and WorkSafeBC.

Additional information

Please provide any additional information pertaining to the project that you'd like to share with the committee.