*Disclaimer:*

*This document is provided as an example only and is intended as a starting point for physicians to engage in discussions with their clinic partners and professional advisors (including legal and financial experts) to develop hiring resources specific to physicians’ individual needs and preferences.*

*These examples do not constitute the provision of professional advice. Doctors of BC does not provide legal or financial advice to members and is not liable in any way for use of its general informational resources. Members are encouraged to obtain professional legal and/or financial advice whenever changing their business model, including through the establishment of new positions and the process of hiring staff. Professional legal and financial advisors can support you in knowing and complying with the range of applicable laws, policies, guidelines and regulatory requirements governing your practice and your rights and responsibilities as an employer.*

**Registered Dietitian Job Description**

|  |  |
| --- | --- |
| Job Title | Registered Dietitian |
| Reporting to | [Insert reporting Clinic Manager/Medical Director/Office Manager name/title] |
| Family practice | [Insert practice name] |
| Location | [Insert practice location] |

**Job Summary:**

A Registered Dietitian to work directly with individuals and groups to develop, implement and evaluate nutrition care plans to prevent, treat and manage disease. Dietitians’ play crucial role in promoting overall well-being if individuals through nutrition and intervention education. Overall, Dietitians can help individuals and groups improve both their health and quality of life

*[Physicians encouraged to add or remove duties and responsibilities, additional qualifications & skills and abilities that apply directly to their clinic needs]*

**Duties and Responsibilities:**

* Develop, implement and evaluate nutrition programs and services for individuals, communities and populations.
* Manage food service systems in hospitals, long-term care facilities, schools, privately owned-food service outlets or similar settings.
* Provide nutrition guidance, label interpretation and consultation services to health professionals, individuals, dietetic interns, community groups, government and the media.
* Evaluate nutritional status of individuals and aid in the prevention and/or treatment of inadequate nutrition.
* Plan, evaluate and conduct nutrition education programs and develop educational materials for various audiences.
* Practice on an individual basis or as a member of an interdisciplinary team to determine nutritional needs of patients and to plan, implement and evaluate normal and therapeutic diets to maintain and enhance general health.
* Analyze current scientific nutritional studies, conduct research and evaluate program effectiveness to improve the nutritional value, taste, appearance and preparation of food.
* Work within industry in the development, testing and evaluation, and marketing of food and nutrition products or as a company representative supplying product related information to health professionals.

Confer with other health professionals, community groups, government and the media to provide consultation and advice in areas of nutrition interpretation, intervention and policy.

**Qualifications:**

* Dietitians require a bachelor's degree in dietetics, nutrition or a related field such as food and nutritional science from a program accredited by the Partnership for Dietetic Education and Practice (PDEP), and a period of supervised practical training.
* Successful completion of the Canadian Dietetic Registration Exam (CDRE).
* Registration with a regulatory body is required in all provinces for dietitians.
* Membership in the national association, Dietitians of Canada, is voluntary
* Registration with a regulator collage i.e. the College of Dietitians of British Colombia (CDBC) is required.

**Skills and Abilities:**

* Work effectively as part of a multidisciplinary team, with other staff, and with patients and their caregivers/families.
* Utilize sound judgment, good observation and assessment skills, tact, and empathy. Fact-find and seek out information and/or resources.
* Organize and prioritize service needs and delivery of service. Prioritize and organize work.
* Maintain a commitment to continuing professional development as required by the employer.
* Communicate effectively, both verbally and in writing.
* Promote positive change.
* Foster and promote good public relations.
* Operate related equipment, including computers.
* Physically and emotionally able to carry out the duties of the position.

**Contact Information:**

***Please contact\_\_\_\_\_\_\_\_\_\_\_\_ for more information or questions regarding this job description.***

***Please submit resume and cover letter to \_\_\_\_\_\_\_\_\_\_\_\_\_***

page5image10987264