

Physician Assessment of AI Scribes

Use this sheet to compare capabilities while testing and evaluating potential AI Scribe solutions

Clinic Name	
Physician Name	
Date	

AI Scribe Feature	Description	Enter Name of AI Scribe 1 below		Enter Name of AI Scribe 2 below	
		Yes / No	Notes	Yes / No	Notes
Vendor Experience					
Vendor Experience	Vendor has experience being used by similar specialties or practice settings.				
Note Quality					
Note Content	Content detail meets or exceeds clinician expectations.				
Writing Quality	Writing quality meets or exceeds clinician expectations.				
Templates and Note Formats	Clinician can create other note templates/formats as needed (e.g SOAP).				
Flexibility of Customization	Physician is able to customize template without vendor intervention.				
Accuracy	Includes all relevant and specialty specific content avoiding irrelevant content and hallucinations.				
Patient-facing Notes	Generates patient-facing visit summaries and instructions that meet or exceed quality expectations.				
Other Note Types	Generates other desired types of documentation in a way that meets or exceeds quality expectations such as Referral letters, Prior authorization letters and forms etc.				
Language and complicating factors					
Support for Multiple Languages	Supports desired languages.				
Interpreters	Can effectively support multilingual conversations involving interpreters.				
Speaker Differentiation	Can effectively differentiate between speakers, including translators and narrators (e.g., parents speaking on behalf of young children, and adult children speaking on behalf of elderly parents).				
Background Noise	Sufficiently filters out background noise.				
Multiple Conversations	Appropriately recognizes and manages multiple conversations, such as discussions regarding separate patients within the same recording.				
Slang	Understands and appropriately handles slang.				

AI Scribe Feature	Description	Enter Name of AI Scribe 1 below		Enter Name of AI Scribe 2 below	
		Yes / No	Notes	Yes / No	Notes
Accents	Captures information from speakers with accents.				
Visit Workflow					
Optional Human-in-the-Loop Involvement	Able to provide vendor-staffed human layer to review and complete the note if desired.				
Video Visit Test	Video visit workflow meets expectations.				
In-Person Visit Test	In-person visit workflow meets expectations.				
Audio Visits	Audio-based visit workflows meet expectations (both phone and VoIP).				
Visit Type Transitions	Can switch between visit modalities seamlessly (e.g., from video to phone if wifi goes out).				
Role-based Transitions	Can capture notes from multiple specialists within the same visit, ideal for a Team-Based Care setting.				
Consolidation of Recordings	Can seamlessly create a consolidated note from separate recordings (e.g., pre-visit dictation + patient visit + post-visit dictation).				
Time Required to Generate Note	Measured time to generate a note once all recordings are submitted meets expectations (note: standardize by conversation length - e.g. time to generate a note based on a 30 minute conversation).				
Text-based Editing	Can easily edit the note within the AI scribe.				
EMR transfer	Note can easily be transferred from the AI scribe into the EMR with minimal effort.				
Speech-based Editing	Can easily dictate edits to the note.				
Technical Considerations					
Mobile	Mobile usability meets expectations.				
Tablet (if applicable)	Tablet usability meets expectations.				
Desktop/laptop	Desktop usability meets expectations.				
Wi-fi management and offline capabilities	Can still be used in intermittent wifi conditions and or offline conditions.				
Audio/microphone capabilities	Effectively picks audio input without the need for an external audio device. Audio capabilities across multiple devices (laptop, phone) meets expectations.				
Operating system	Works well with physician's operating system (e.g Mac, Windows).				

AI Scribe Feature	Description	Enter Name of AI Scribe 1 below		Enter Name of AI Scribe 2 below	
		Yes / No	Notes	Yes / No	Notes
Installation requirements	Physician's preferred device is able to meet any additional installation requirements such as extensions or apps.				
Other technical requirements	Works well with physician's browser of choice.				
Privacy and security					
Data for Model Training	Physician understands how data is used for model training (or confirms data is not used).				
Data encryption	Physician has received confirmation from vendor that data is end-to-end encrypted.				
Data storage	Physician understands what data is stored, where it is stored, and for how long.				
Certifications and documentation	Physician has been provided a copy of the privacy policy/PIA/security assessment, etc				
Implementation					
Trial period	Vendor can offer a free trial period sufficient to test the capabilities of the tool with clinic staff.				
Onboarding	Sufficient training is offered as part of onboarding.				
Customization	Vendor can provide customizations to the tool to meet practice needs.				
Post implementation Support					
Ongoing Training and support	Vendor offers ongoing training and support to clinic.				
Communication	Vendor offers a clear communication pathway including channels for contact when needed (e.g an account manager, a chatbot, a email address)				
Pricing and Contract					
Price Structure	The pricing structure (e.g., per user per month, per session), overall product cost, and any implementation costs are acceptable, both now and at scale.				
Support Cost	Ongoing support costs, if any, are acceptable.				
Contract Terms - Duration	Contract duration is acceptable.				
Contract Terms - Licenses	Approach to license count (additions and removals) is acceptable.				